

Monroe County Ambassador Application Form

PLEASE TYPE OR PRINT CLEARLY

Name _____ Male _____ Female _____

Street or P.O. Box _____ City _____ Zip _____

Home Telephone Number _____ Mobile Telephone Number _____

Name of Parent(s) or Guardian(s) _____

Grade _____ Age as of Jan. 1 this year _____ Date of Birth _____ Years In 4-H _____

Name of 4-H Club to Which You Belong _____

Number of Members in Club _____

Have you been an Ambassador before-- Yes No If yes, what year _____

Plans for the future: _____

GENERAL LEADER'S SIGNATURE: _____

4-H LEADERSHIP

List and explain 3 specific examples of how you have shown leadership in your 4-H projects, club, county, state or beyond. At least one example needs to be above the club level.

1)

2)

3)

ACTIVITIES SUMMARY

List 4-H and non-4-H activities which you have participated in; include the year(s). Organize in descending order, most current events at top of list.

Activity

Year

DISCUSSION QUESTION

A vital part of serving as a Monroe County 4-H Ambassador is setting and obtaining goals that will strengthen our membership, participation and county program as whole. Please reflect upon what you believe Monroe County 4-H's strengths and weaknesses are and set goals to align directly with what you would like to approve upon. Remember to make these goals SMART (specific, measureable, assignable, realistic, and time-related) to help them be best accomplished.

What three goals would you set for yourself if you were chosen as an Ambassador?

Goal 1--

List SMART steps:

Goal 2--

List SMART steps:

Goal 3--

List SMART steps:

Please see attached cover letter template to formulate your cover letter for this position. Remember a cover letter should include your interest, skills and qualifications in regards to the position you are applying for. If you have any questions please contact Joshua Goede at 608-269-8722.

PLEASE BE CONCISE. DO NOT ADD PAGES

FOR OFFICE USE ONLY

Date Submitted _____ Date Reviewed _____ Date letter sent _____

**Return form and cover letter by November 10th to:
Monroe County Extension Office, 14345 County Hwy. B, Room 1, Sparta, WI 54656**

Updated 03-2015

COVER LETTER OUTLINE

Date (that you are mailing it in)

Joshua Goede
Monroe County 4-H Youth Development Agent
14345 County Rd. B, Room 1
Sparta, WI 54656

Dear Mr. Joshua Goede/To Whom It May Concern,

Paragraph 1:

What are you sending and why are you sending it? List or check off the opportunities for which you want to be considered.

Paragraphs 2 & 3

Describe here what makes you deserving of this trip, award or job. Explain in no more than two paragraphs why you are uniquely qualified to represent Monroe County 4-H. Ask yourself what distinguishes you from other applicants. Be sure to give examples to help explain your statements.

Closing paragraph

Thank your audience for considering your application/resume. Restate, in one final sentence (make this something they will remember), why you are the best fit for what you are applying for. **For a professional job, express that you will be contacting them within two weeks to follow-up but also provide your contact information.*

Sincerely,

(Your actual signature HERE)

Your name typed HERE